

STUDENT CONTRIBUTION FEES

Student contribution fees are non-government financial contribution to the cost of the training and assessment services provided by your RTO. Student contribution fees are set at \$1.60 per nominal hour for each unit of competency. The unit nominal hours are set by the Department of Youth Justice, Employment, Small Business and Training (DYJESBT). These fees may be adjusted annually by DYJESBT. All course nominal hours are listed on the student training plan provided to the Employer and Student.

The table below shows our **estimated*** student contribution fees cost:

Course Name	Per Nominal Hour Cost	Estimated Course Nominal Hours	Total Estimated Student Contribution
Certificate III in Business	\$1.60	466	\$745.60
Certificate III in Commercial Cookery	\$1.60	931	\$1489.60
Certificate III in Community Services	\$1.60	589	\$942.40
Certificate III in Health Services Assistance	\$1.60	594	\$950.40
Certificate III in Hospitality	\$1.60	534	\$854.40
Certificate III in Individual Support	\$1.60	903	\$1,444.80

****Please note that this table is provided as a guideline only, as each individual student will have varying factors impacting on his/her student contribution fees.***

When a student converts from a school-based apprentice or trainee to a full-time or part time apprenticeship or traineeship, student contribution fees must be charged for training and assessment for any units of competency not yet commenced. This does not apply when the participant is a Year 12 graduate and is undertaking a high priority qualification as identified by the department.

Student contribution fees may be paid on behalf of the student by their employer or a third party unrelated to the RTO. This fee cannot be paid or waived by the RTO.

Partial exemption 60% Discount

To be eligible for partial exemption you must fall into one or more of the following exemption categories:

- The participant was or will be under 17 years of age at the end of February in the year in which training is provided, and the participant is not at school and has not completed year 12.
- The participant holds a Health Care Card or Pensioner Concession Card issued under Commonwealth law or is the partner or a dependant of a person who holds a Health Care Card or Pensioner Concession Card, and is named on the card.
- The participant provides an official form under Commonwealth law confirming that the participant, his or her partner or the person of whom the participant is a dependant, is entitled to concessions under a Health Care Card or Pensioner Concession Card.
- The participant is an Aboriginal or Torres Strait Islander person as stated on the Training Contract and RTO Enrolment Form.

Full exemption

- Payment of the student contribution fee would cause extreme financial hardship. Extreme financial hardship is categorised by a situation where an apprentice/trainee would have to forego food, shelter, or other necessity of living in order to pay the Student Contribution Fee.
- School Based Trainee/Apprentice.
- If the participant graduated year 12 and commences a higher priority traineeship/ apprenticeship within the following calendar year.