



Fee for Service

SIT30516

Certificate III in Events



12 months



Regular Training



Classroom & Flexible Delivery



\$950

Do you like organising parties and other events?

Then this qualification may be the right one for you. It will give you the necessary administration and operational skills and knowledge to complete event-related work activities. The events industry is extremely diverse and completion of this qualification provides a pathway to work for event or exhibition organisations operating across a range of industries, including tourism, travel, hospitality and sport.

Course Delivery

The SIT30516 - Certificate III in Events is delivered within 12 months. Students can choose one of the following delivery options:

- **Classroom environment:** Weekly classroom sessions at our delivery locations (*conditional on minimum numbers*).
- **Flexible delivery:** Self-paced learning with one-on-one contact with a trainer.

Course Requirements

To achieve a SIT30516 - Certificate III in Events, 13 units must be completed including 6 core and 7 elective units.

Core Units:

BSBWOR203	Work effectively with others
SITEEVT001	Source and use information on the events industry
SITEEVT002	Process and monitor event registrations
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices

Elective Units:

SITEEVT003	Coordinate on-site event registrations
SITEEVT004	Provide event staging support
SITEEVT005	Plan in-house events or functions
BSBTEC201	Use business software applications
SITTTSL002	Access and interpret product information
SITTTSL005	Sell tourism products and services
SITTTSL007	Process reservations

Payment Options

Deposit of \$475 upon enrolment and payment of balance due twelve (12) weeks later.

Career Pathways



Conference Assistant



Events Operations Assistant



Meetings Assistant



Event Administrative Assistant



LET'S GET SOCIAL



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