

Student Contribution Fees

Student contribution fees, are non-government financial contribution to the cost of the training and assessment services provided by your RTO. Student contribution fees are set at \$1.60 per nominal hour for each unit of competency. The unit nominal hours are set by the Department of Employment, Small Business and Training (DESBT). These fees may be adjusted annually by DESBT. All course nominal hours are listed on the student training plan provided to the Employer and Student.

The table below shows our **estimated*** student contribution fees cost:

Course Name	Per Nominal Hour Cost	Estimated Course Nominal Hours	Total Estimated Student Contribution
BSB30120 - Certificate III in Business	\$1.60	425	\$592
BSB30120 - Certificate III in Business (Administration)	\$1.60	420	\$672
BSB30120 - Certificate III in Business (Customer and Client Engagement)	\$1.60	450	\$720
SIT30816 - Certificate III in Commercial Cookery	\$1.60	846	\$1353.60
CHC32015 - Certificate III in Community Services	\$1.60	570	\$912
SIT30616 - Certificate III in Hospitality	\$1.60	392	\$627.20
CHC33015 - Certificate III in Individual Support (Ageing)	\$1.60	670	\$1072
CHC33015 - Certificate III in Individual Support (Disability)	\$1.60	623	\$996.80
ICT30519 - Certificate III in Telecommunications Technology	\$1.60	720	\$1,136
SIT30116 – Certificate III in Tourism	\$1.60	457	\$731.20

****Please note that this table is provided as a guideline only, as each individual student will have varying factors impacting on his/her student contribution fees.***

When a student converts from a school-based apprentice or trainee to a full-time or part time apprenticeship or traineeship, student contribution fees must be charged for training and assessment for any units of competency not yet commenced. This does not apply when the participant meets the participate eligibility under the Free apprenticeships for under 21s initiate or Free apprenticeships for under 25s initiative

Student contribution fees may be paid on behalf of the student by their employer or a third party unrelated to the RTO. This fee cannot be paid or waived by the RTO.

Partial exemption 60% Discount

To be eligible for partial exemption you must fall into one or more of the following exemption categories:

- a) The participant was or will be under 17 years of age at the end of February in the year in which training is provided, and the participant is not at school and has not completed year 12.
- b) The participant holds a Health Care Card or Pensioner Concession Card issued under Commonwealth law or is the partner or a dependant of a person who holds a Health Care Card or Pensioner Concession Card, and is named on the card.
- c) The participant provides an official form under Commonwealth law confirming that the participant, his or her partner or the person of whom the participant is a dependant, is entitled to concessions under a Health Care Card or Pensioner Concession Card.
- d) The participant is an Aboriginal or Torres Strait Islander person as stated on the Training Contract and RTO Enrolment Form.

Full exemption

- a) Payment of the student contribution fee would cause extreme financial hardship. Extreme financial hardship is categorised by a situation where an apprentice/trainee would have to forego food, shelter, or other necessity of living in order to pay the Student Contribution Fee
- b) School Based Trainee/Apprentice
- c) enrolls in a high priority qualification and meets the participate eligibility under the Free apprenticeships for under 21s initiative or Free apprenticeships for under 25s initiative.